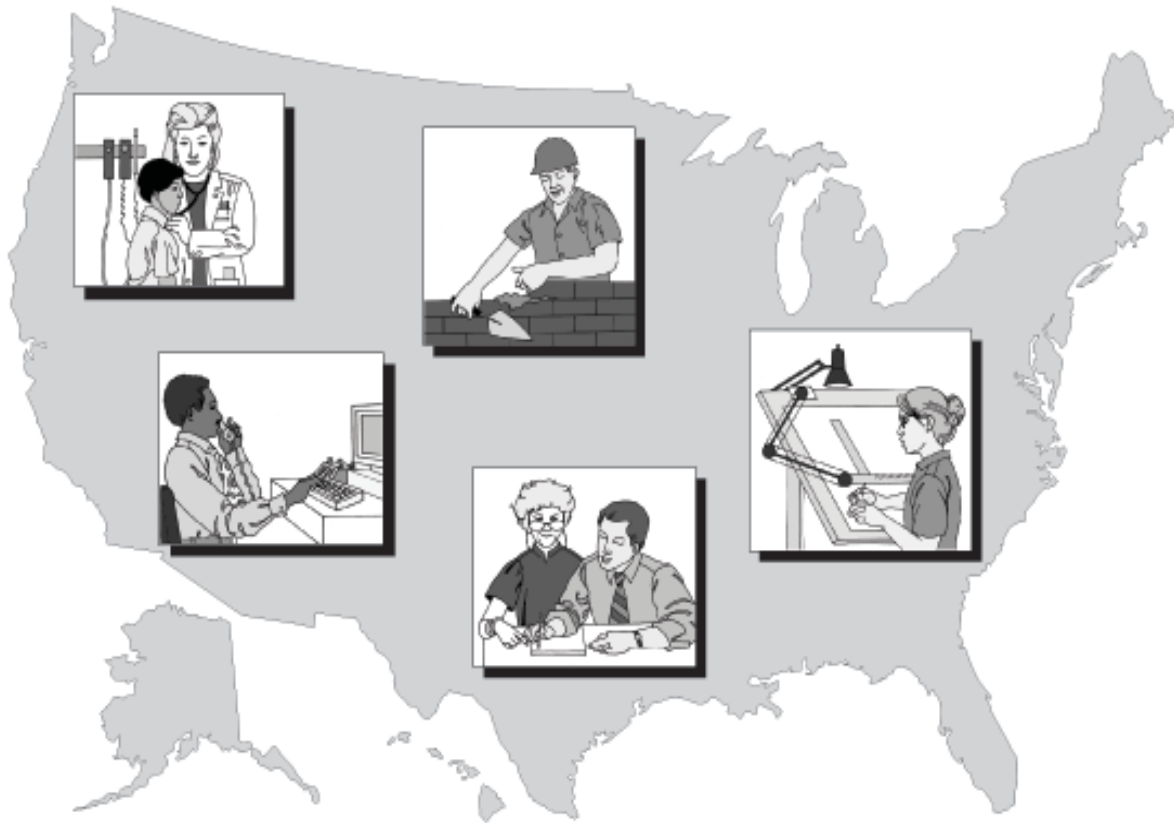


Form A  
OMB#1205-0421  
Expires: 9/30/2002  
Ver.: 4/01

O=84072 C=13261 B=4331  
Registered Nurses, Line 14  
Web site username: 100132610104A  
Web site password: brain731

# Some Important Questions About The *Skills* Required For Your Occupation



*Please return your completed questionnaire in the enclosed envelope to:*  
**Research Triangle Institute, P.O. Box 12194, Research Triangle Park, NC 27709-2194**  
Sponsored by: The U.S. Department of Labor and the National O\*NET Consortium

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Respondents' obligation to reply to these reporting requirements is voluntary. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the U.S. Department of Labor, Office of Policy and Research, Attn: O\*NET Project, Frances Perkins Building, Mail Stop N5637, 200 Constitution Ave. NW, Washington, DC 20210 (OMB Control Number 1205-0421).

Return to: Research Triangle Institute, PO Box 12194  
Research Triangle Park, North Carolina, 27709-2194



A Proud Member of America's Workforce Network

## Instructions for Making Skills Ratings

These questions are about work-related skills. A **skill** is the ability to perform a task well. It is usually developed over time through training or experience. A skill can be used to do work in many jobs or it can be used in learning. You will be asked about a series of different skills and how they relate to *your current job*—that is, the job you hold now.

**Each skill in this questionnaire is named and defined.**

For example:

**Writing**

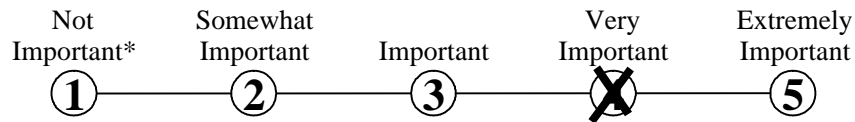
**Communicating effectively in writing as appropriate for the needs of the audience.**

You are then asked two questions about each skill:

**A** *How important is the skill to the performance of your current job?*

For example:

How important is WRITING to the performance of *your current job*?



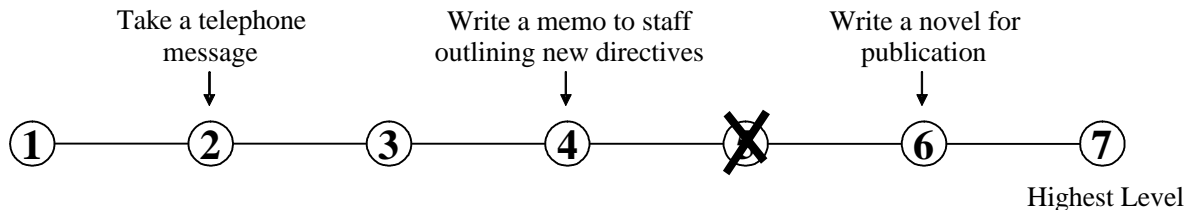
Mark your answer by putting an **X** through the number that represents your answer.  
Do not mark on the line between the numbers.

**\*If you rate the skill as Not Important to the performance of your job, mark the one [~~X~~] then skip over question B and proceed to the next skill.**

**B** *What level of the skill is needed to perform your current job?*

To help you understand what we mean by **level**, we provide you with examples of job-related activities at different levels. For example:

What level of WRITING skill is needed to perform *your current job*?

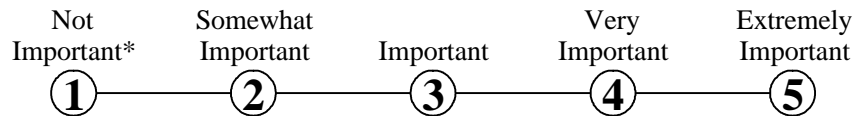


Mark your answer by putting an **X** through the number that represents your answer.  
Do not mark on the line between the numbers.

# 1. Reading Comprehension

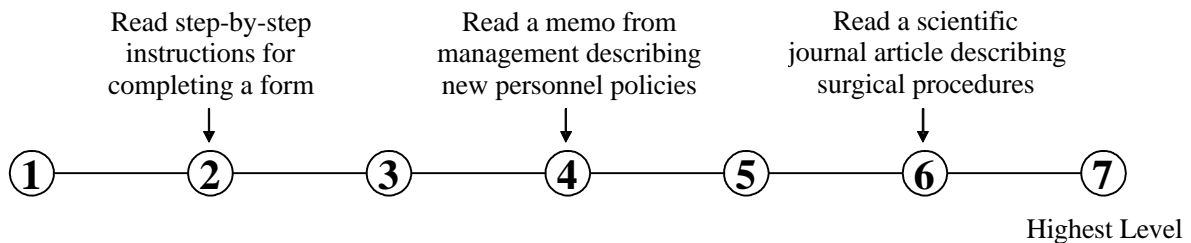
Understanding written sentences and paragraphs in work-related documents.

A. How important is READING COMPREHENSION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

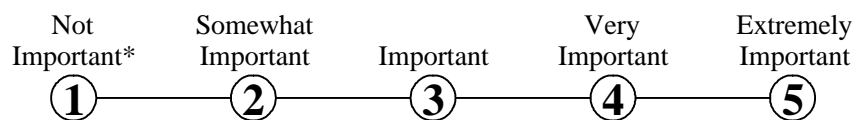
B. What level of READING COMPREHENSION is needed to perform *your current job*?



# 2. Active Listening

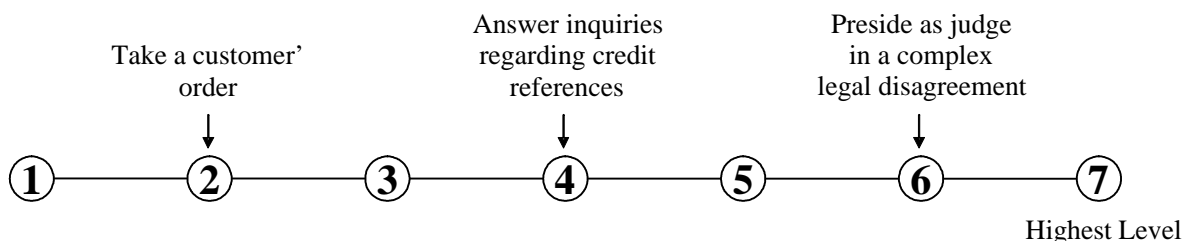
Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.

A. How important is ACTIVE LISTENING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

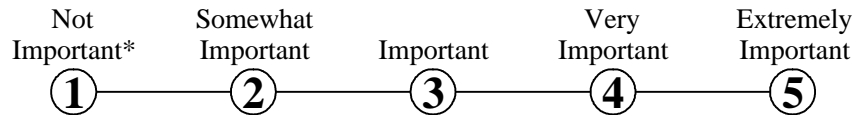
B. What level of ACTIVE LISTENING is needed to perform *your current job*?



### 3. Writing

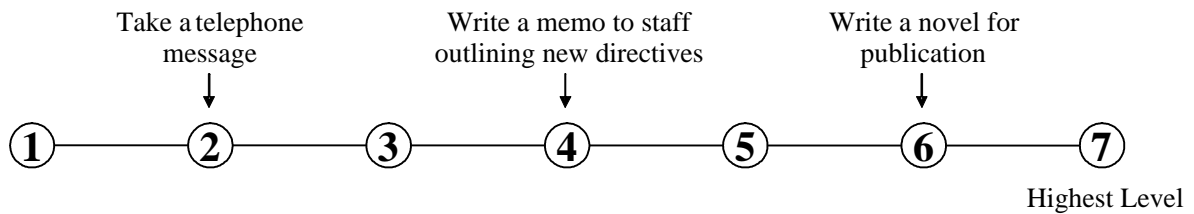
Communicating effectively in writing as appropriate for the needs of the audience.

A. How important is WRITING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

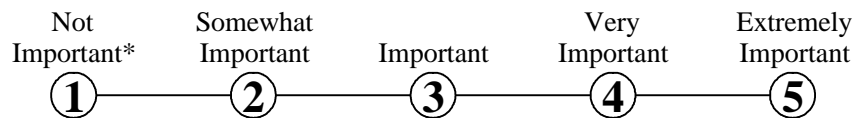
B. What level of WRITING is needed to perform *your current job*?



### 4. Speaking

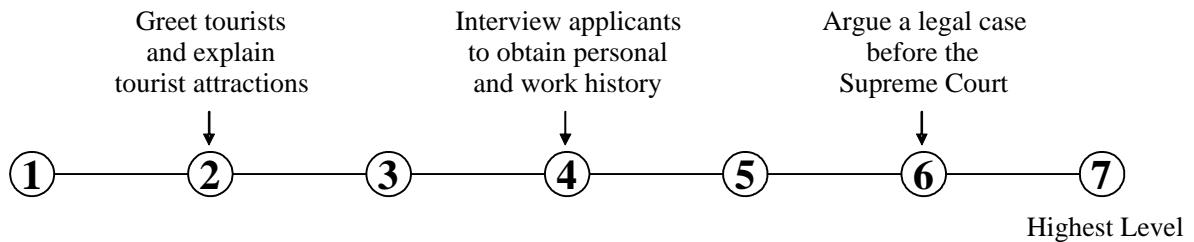
Talking to others to convey information effectively.

A. How important is SPEAKING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

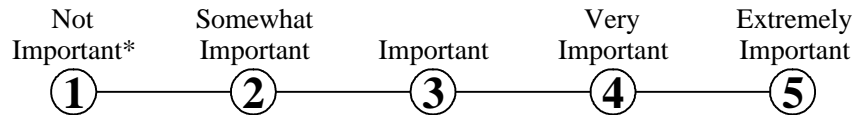
B. What level of SPEAKING is needed to perform *your current job*?



## 5. Mathematics

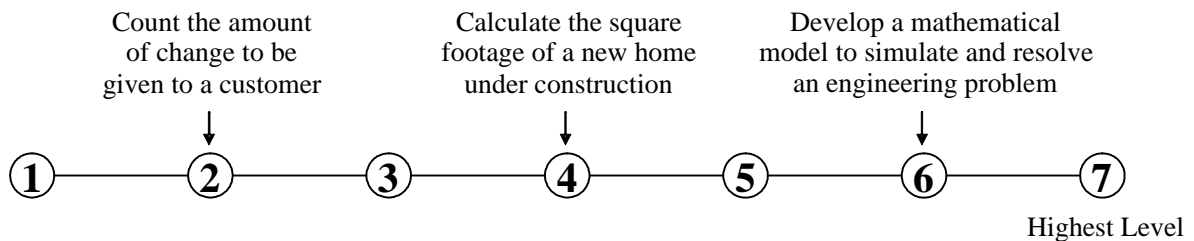
Using mathematics to solve problems.

A. How important is MATHEMATICS to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

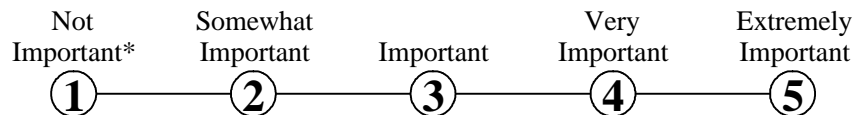
B. What level of MATHEMATICS is needed to perform *your current job*?



## 6. Science

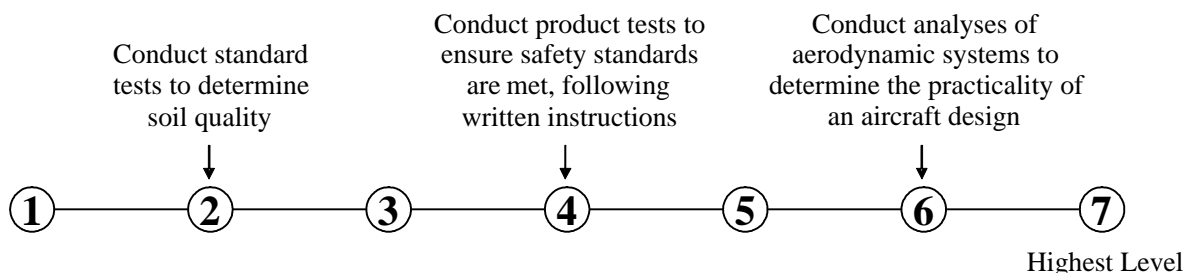
Using scientific rules and methods to solve problems.

A. How important is SCIENCE to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

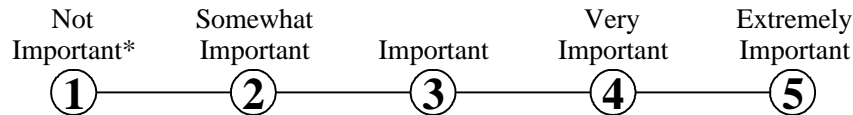
B. What level of SCIENCE is needed to perform *your current job*?



## 7. Critical Thinking

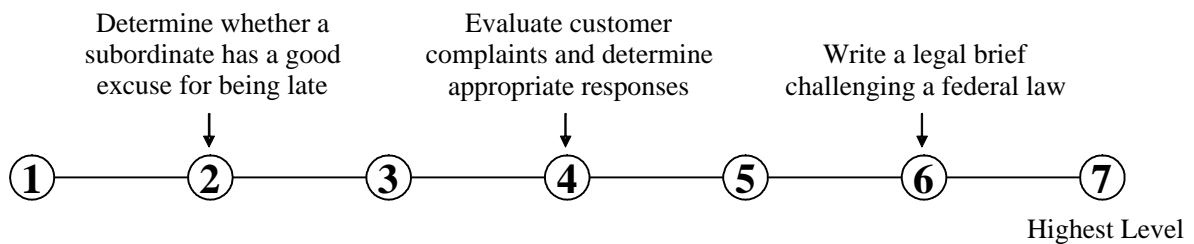
Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

A. How important is CRITICAL THINKING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

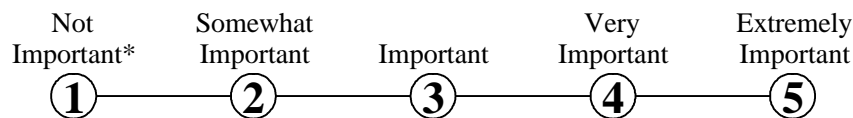
B. What level of CRITICAL THINKING is needed to perform *your current job*?



## 8. Active Learning

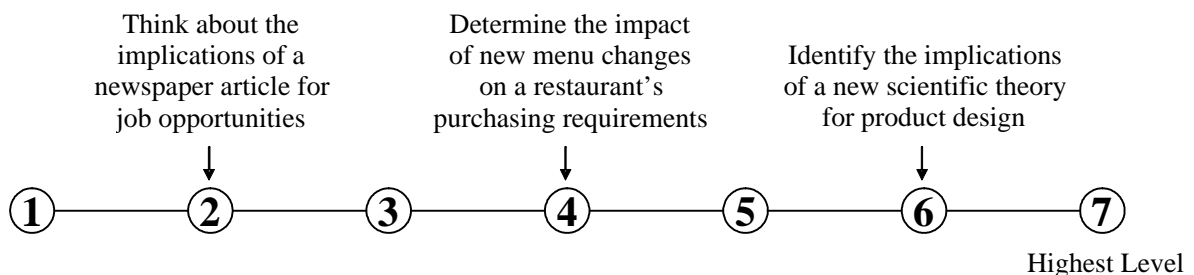
Understanding the implications of new information for both current and future problem-solving and decision-making.

A. How important is ACTIVE LEARNING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

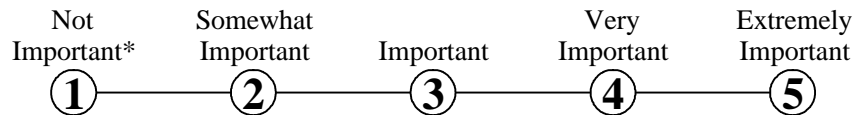
B. What level of ACTIVE LEARNING is needed to perform *your current job*?



## 9. Learning Strategies

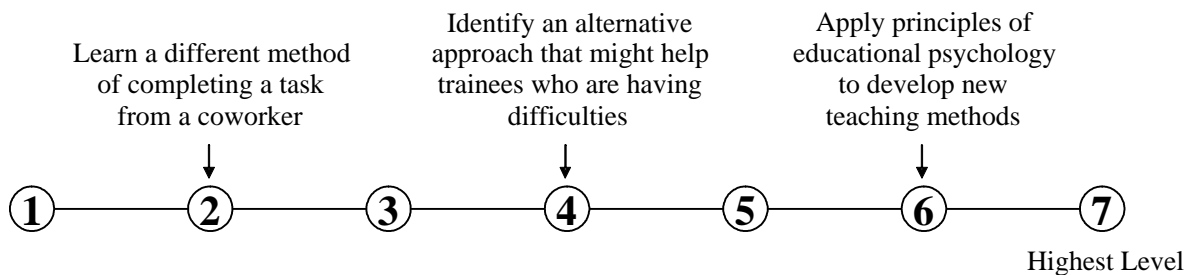
Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.

A. How important is LEARNING STRATEGIES to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

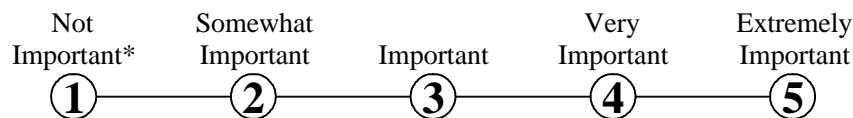
B. What level of LEARNING STRATEGIES is needed to perform *your current job*?



## 10. Monitoring

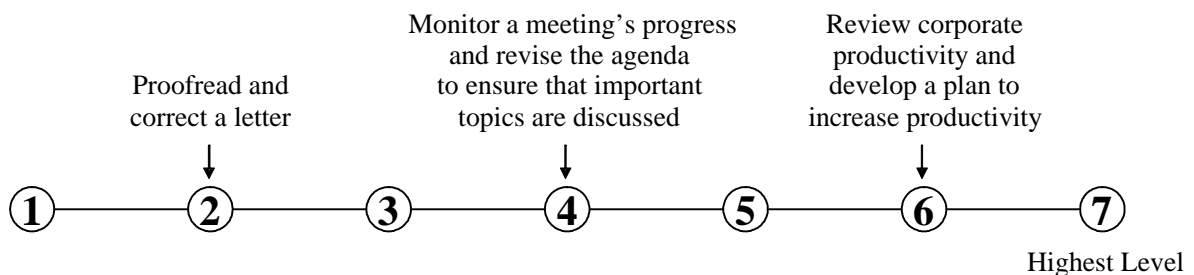
Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.

A. How important is MONITORING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

B. What level of MONITORING is needed to perform *your current job*?

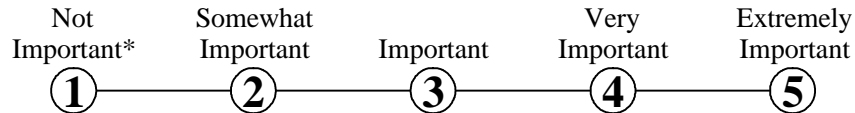




## 11. Social Perceptiveness

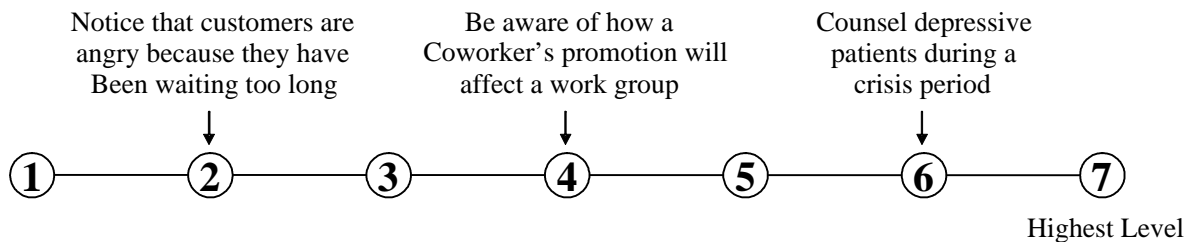
Being aware of others' reactions and understanding why they react as they do.

A. How important is SOCIAL PERCEPTIVENESS to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

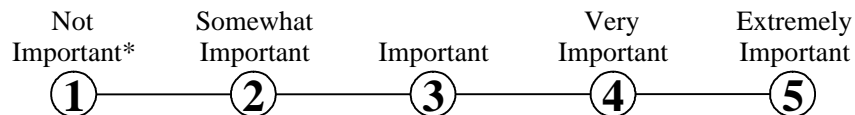
B. What level of SOCIAL PERCEPTIVENESS is needed to perform *your current job*?



## 12. Coordination

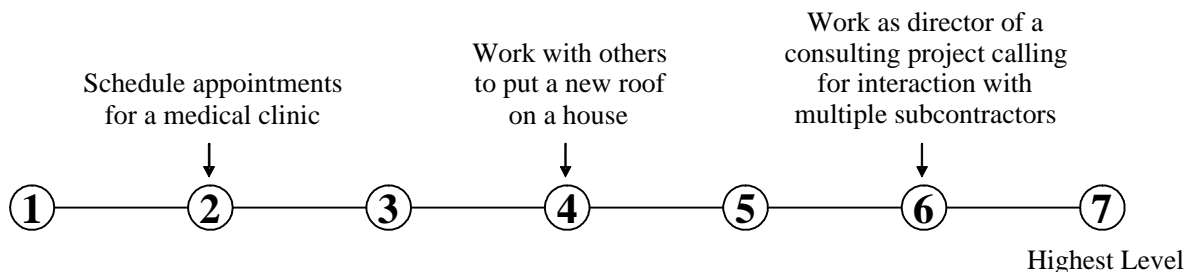
Adjusting actions in relation to others' actions.

A. How important is COORDINATION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

B. What level of COORDINATION is needed to perform *your current job*?

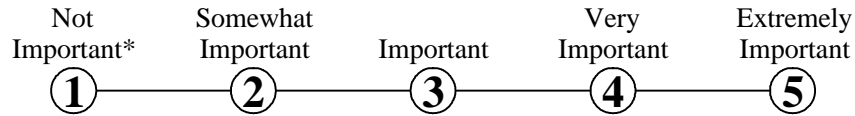




## 15. Instructing

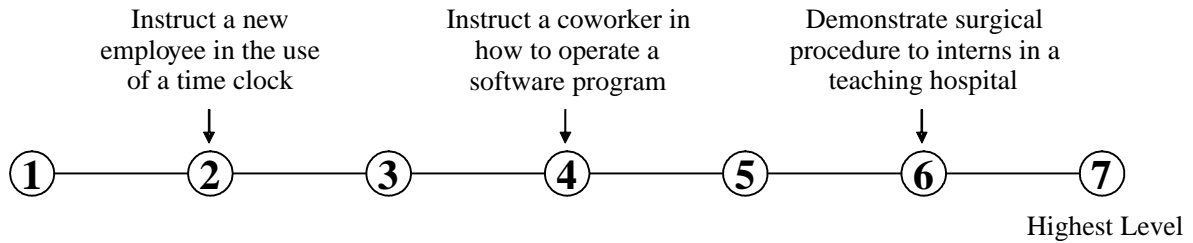
Teaching others how to do something.

A. How important is INSTRUCTING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

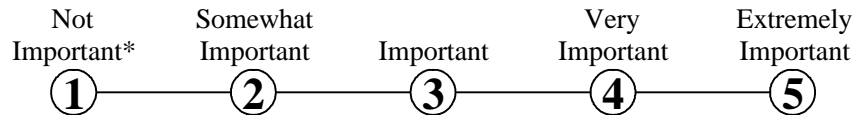
B. What level of INSTRUCTING is needed to perform *your current job*?



## 16. Service Orientation

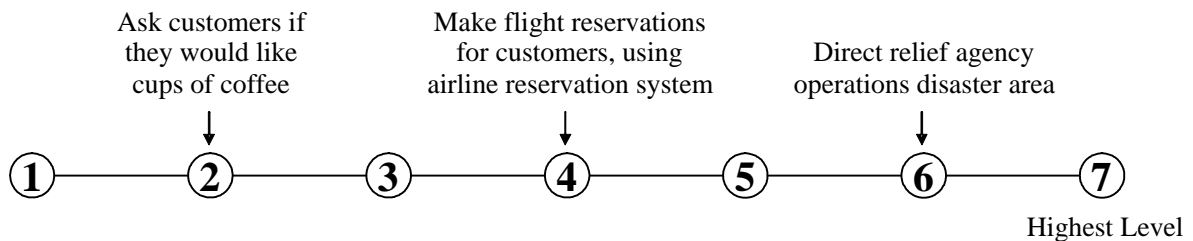
Actively looking for ways to help people.

A. How important is SERVICE ORIENTATION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

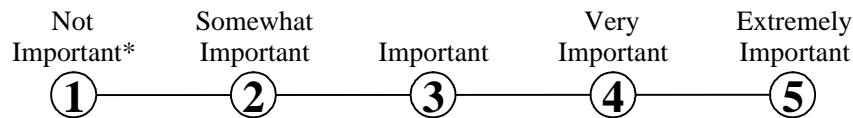
B. What level of SERVICE ORIENTATION is needed to perform *your current job*?



## 17. Complex Problem Solving

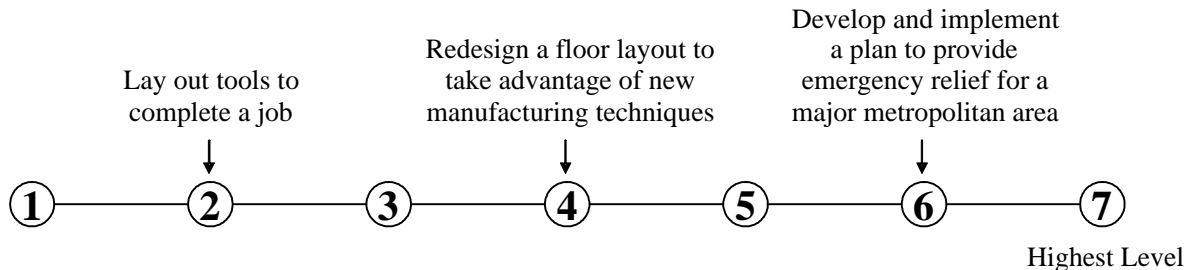
Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.

A. How important is COMPLEX PROBLEM SOLVING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

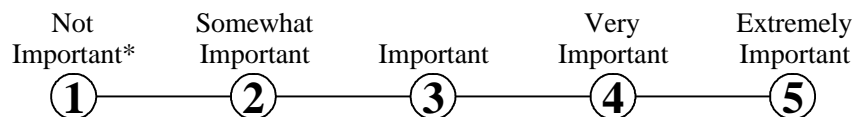
B. What level of COMPLEX PROBLEM SOLVING is needed to perform *your current job*?



## 18. Operations Analysis

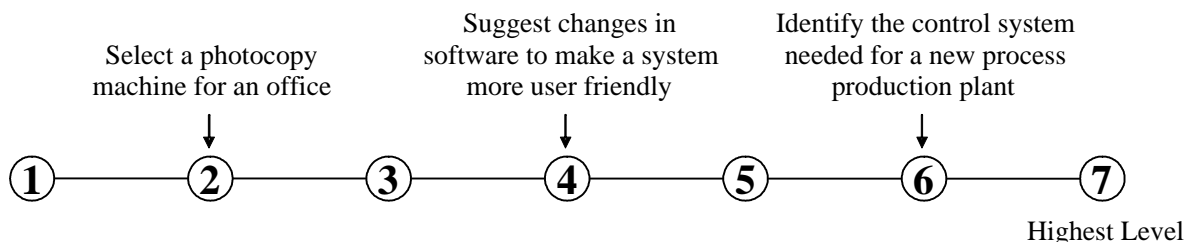
Analyzing needs and product requirements to create a design.

A. How important is OPERATIONS ANALYSIS to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

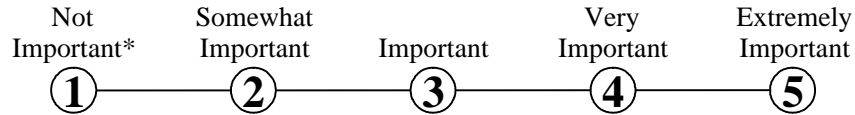
B. What level of OPERATIONS ANALYSIS is needed to perform *your current job*?



## 19. Technology Design

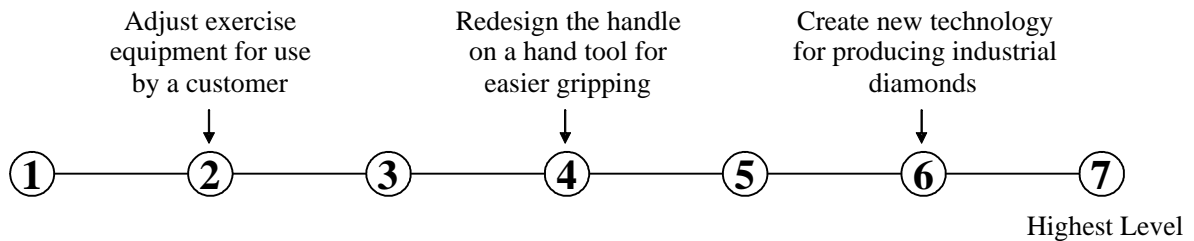
Generating or adapting equipment and technology to serve user needs.

A. How important is TECHNOLOGY DESIGN to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

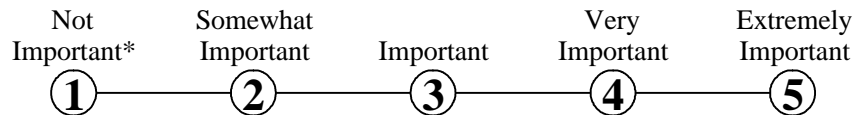
B. What level of TECHNOLOGY DESIGN is needed to perform *your current job*?



## 20. Equipment Selection

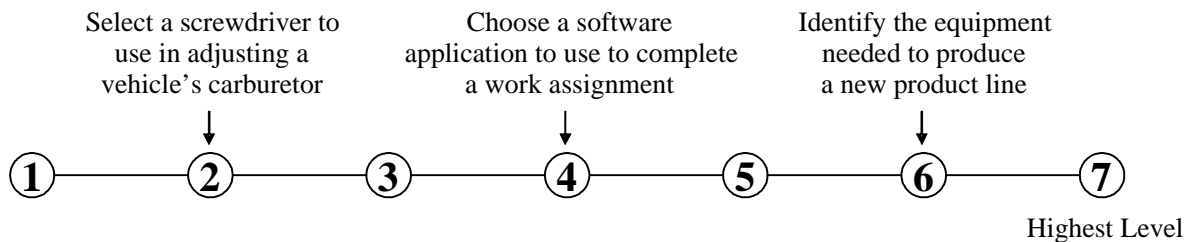
Determining the kind of tools and equipment needed to do a job.

A. How important is EQUIPMENT SELECTION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

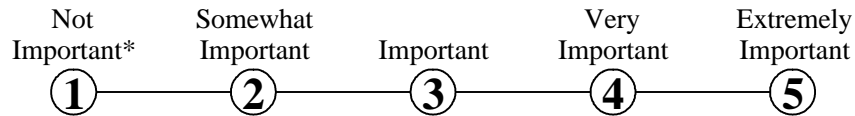
B. What level of EQUIPMENT SELECTION is needed to perform *your current job*?



## 21. Installation

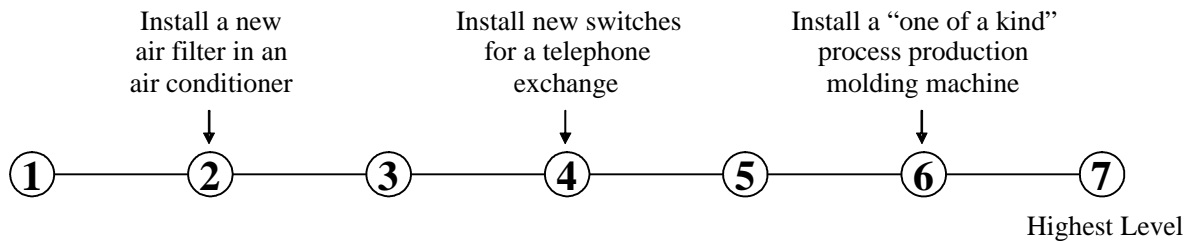
Installing equipment, machines, wiring, or programs to meet specifications

A. How important is INSTALLATION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

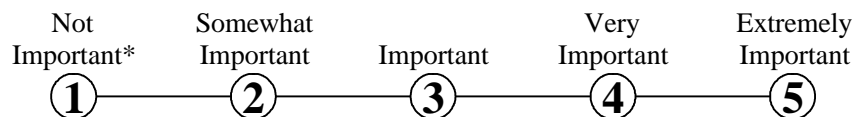
B. What level of INSTALLATION is needed to perform *your current job*?



## 22. Programming

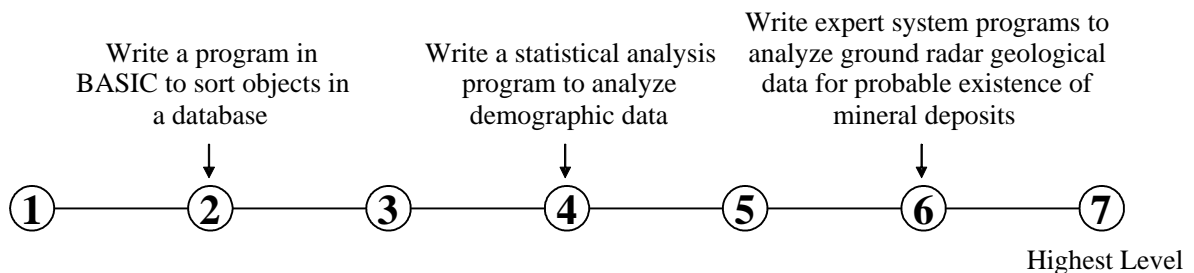
Writing computer programs for various purposes.

A. How important is PROGRAMMING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

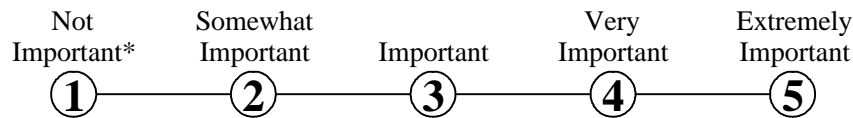
B. What level of PROGRAMMING is needed to perform *your current job*?



## 23. Quality Control Analysis

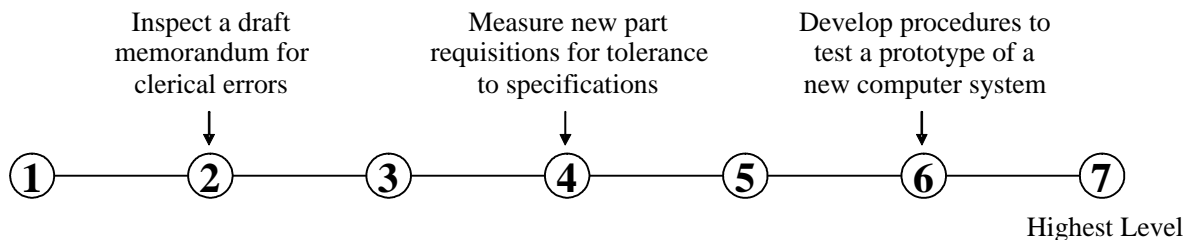
Conducting tests and inspections of products, services, or processes to evaluate quality or performance.

A. How important is QUALITY CONTROL ANALYSIS to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

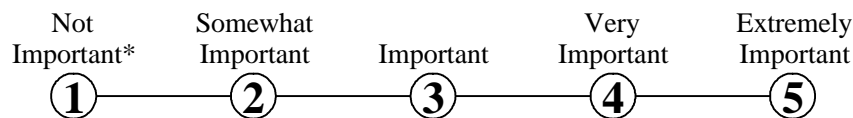
B. What level of QUALITY CONTROL ANALYSIS is needed to perform *your current job*?



## 24. Operations Monitoring

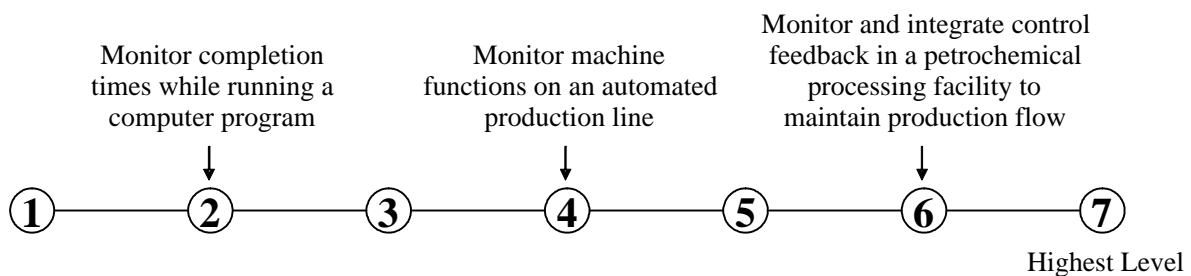
Watching gauges, dials, or other indicators to make sure a machine is working properly.

A. How important is OPERATIONS MONITORING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

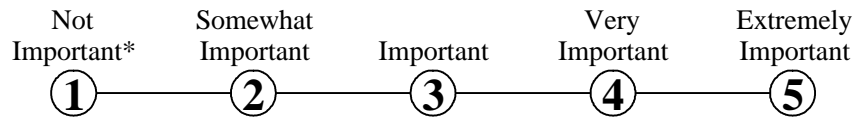
B. What level of OPERATIONS MONITORING is needed to perform *your current job*?



## 25. Operation and Control

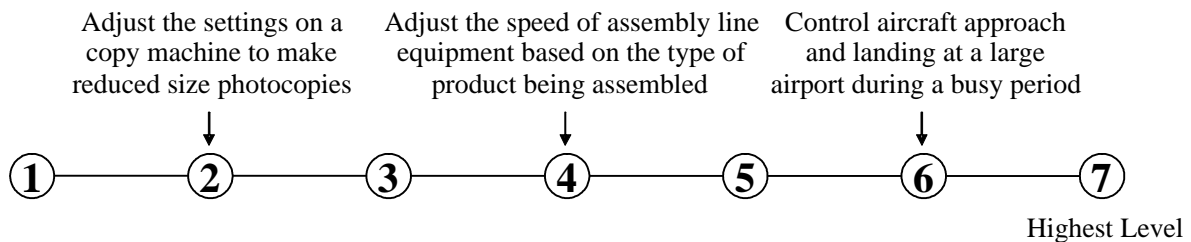
Controlling operations of equipment or systems.

A. How important is OPERATION AND CONTROL to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

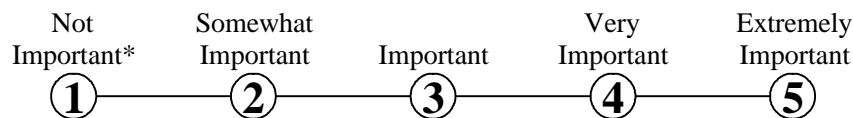
B. What level of OPERATION AND CONTROL is needed to perform *your current job*?



## 26. Equipment Maintenance

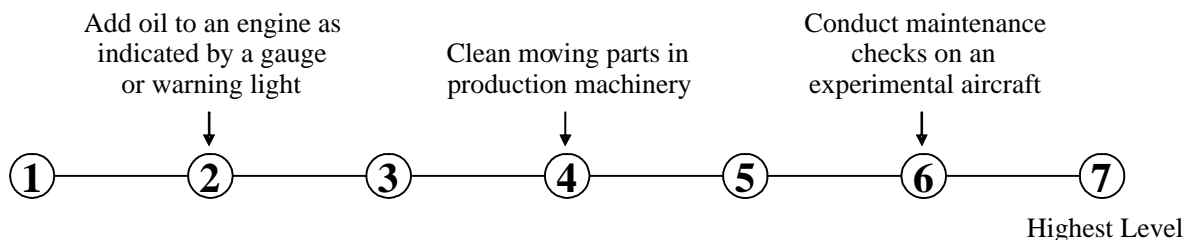
Performing routine maintenance on equipment and determining when and what kind of maintenance is needed.

A. How important is EQUIPMENT MAINTENANCE to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

B. What level of EQUIPMENT MAINTENANCE is needed to perform *your current job*?

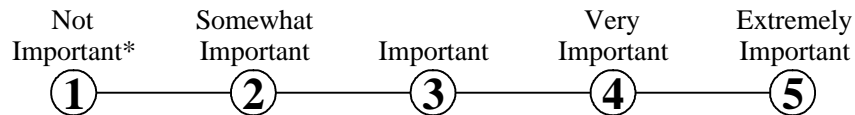




## 27. Troubleshooting

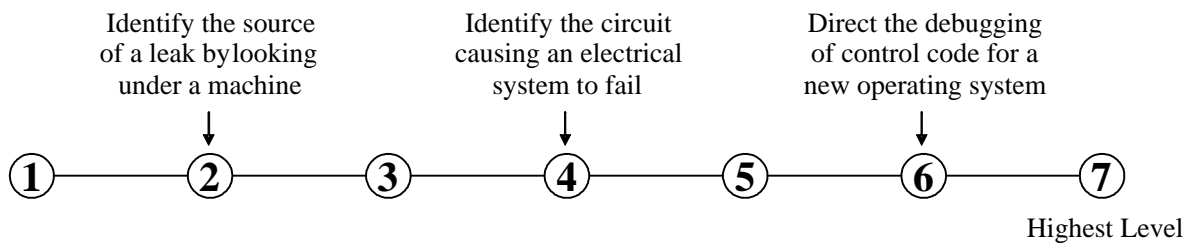
Determining causes of operating errors and deciding what to do about it.

A. How important is TROUBLESHOOTING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

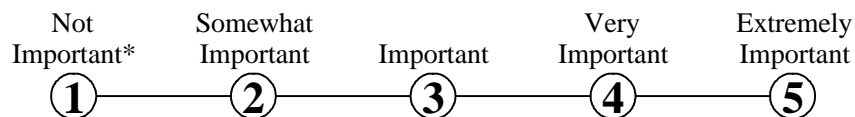
B. What level of TROUBLESHOOTING is needed to perform *your current job*?



## 28. Repairing

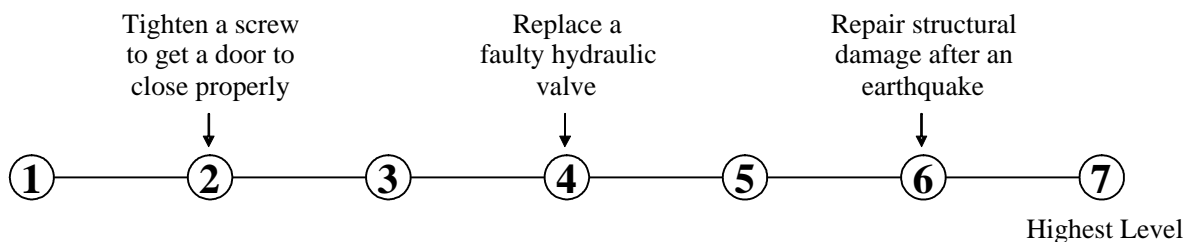
Repairing machines or systems using the needed tools.

A. How important is REPAIRING to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

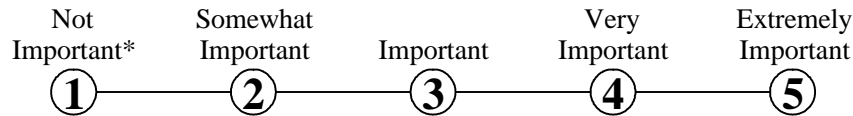
B. What level of REPAIRING is needed to perform *your current job*?



## 29. Systems Analysis

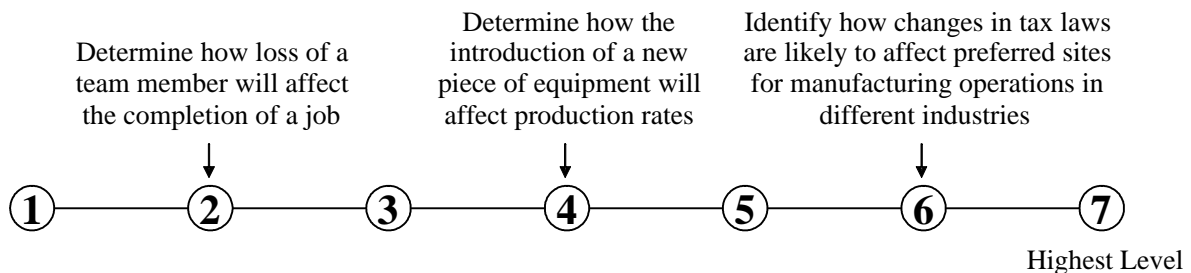
Determining how a system should work and how changes in conditions, operations, and the environment will affect outcomes.

A. How important is SYSTEMS ANALYSIS to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

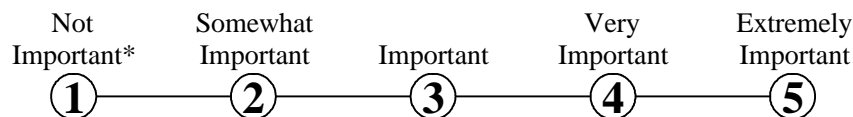
B. What level of SYSTEMS ANALYSIS is needed to perform *your current job*?



## 30. Systems Evaluation

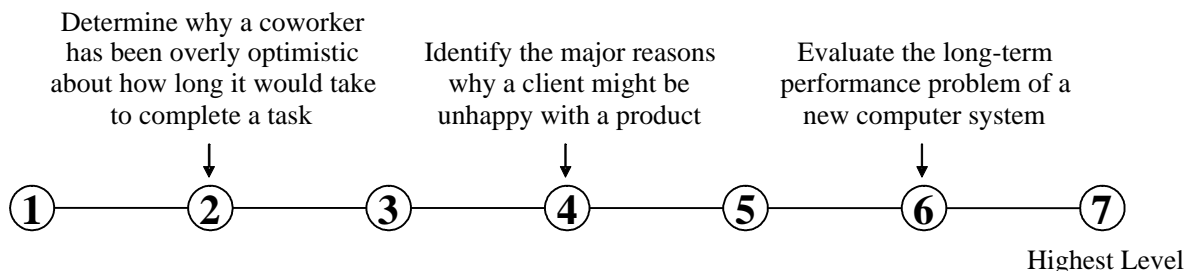
Identifying measures or indicators of system performance and the actions needed to improve or correct performance, relative to the goals of the system.

A. How important is SYSTEMS EVALUATION to the performance of *your current job*?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

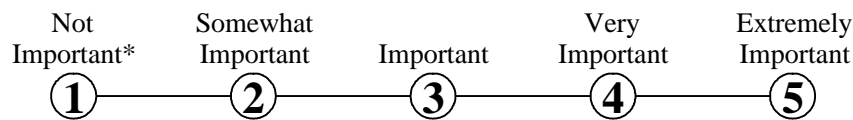
B. What level of SYSTEMS EVALUATION is needed to perform *your current job*?



## 31. Judgment and Decision Making

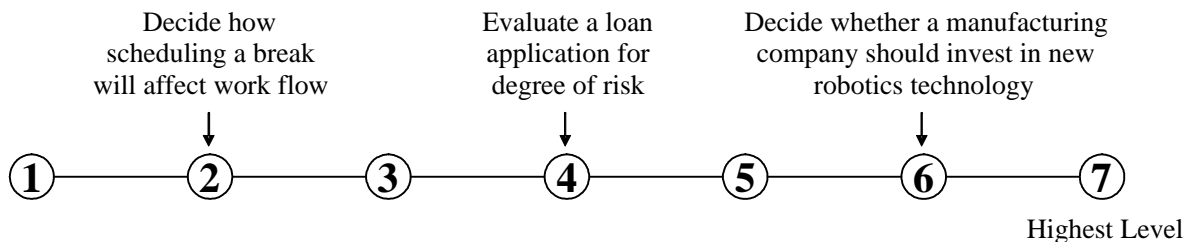
Considering the relative costs and benefits of potential actions to choose the most appropriate one.

A. How important is JUDGMENT AND DECISION MAKING to the performance of your current job?



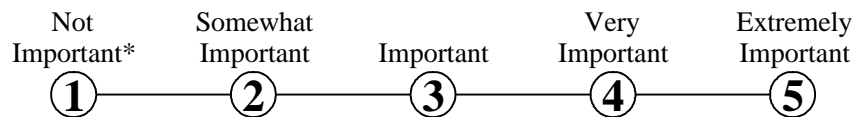
\* If you marked Not Important, skip LEVEL below and go on to the next skill.

B. What level of JUDGMENT AND DECISION MAKING is needed to perform your current job?



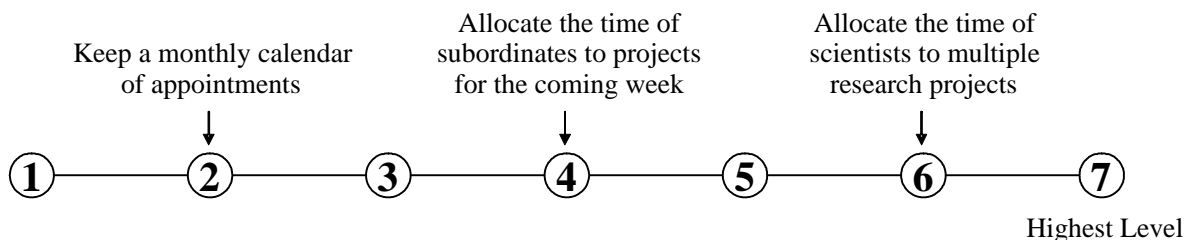
## 32. Time Management Managing one's own time and the time of others.

A. How important is TIME MANAGEMENT to the performance of your current job?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

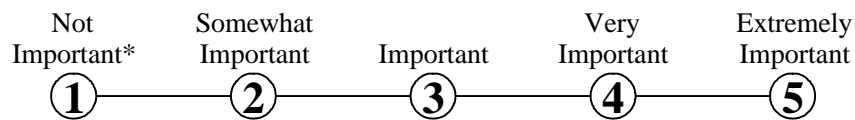
B. What level of TIME MANAGEMENT is needed to perform your current job?



### 33. Management of Financial Resources

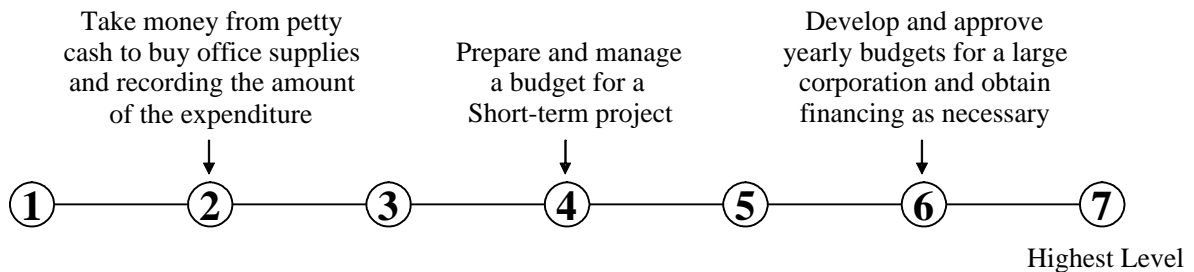
Determining how money will be spent to get the work done, and accounting for these expenditures.

A. How important is MANAGEMENT OF FINANCIAL RESOURCES to the performance of your current job?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

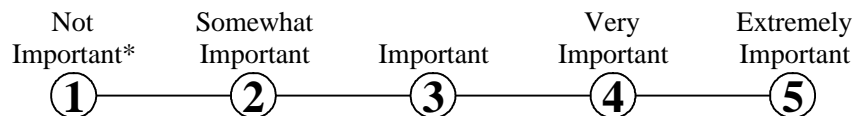
B. What level of MANAGEMENT OF FINANCIAL RESOURCES is needed to perform your current job?



### 34. Management of Material Resources

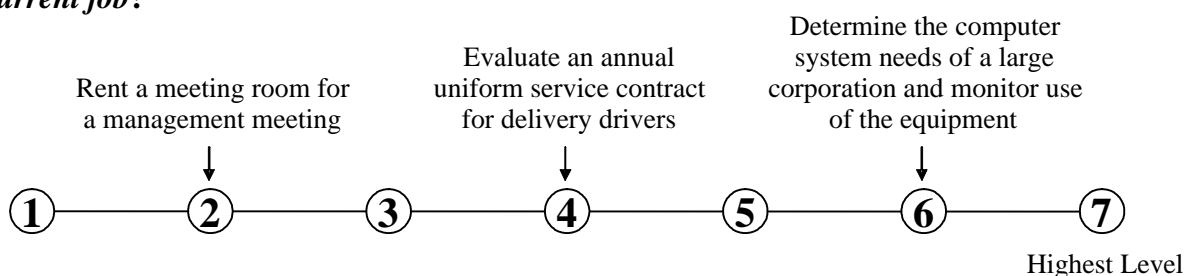
Obtaining and seeing to the appropriate use of equipment, facilities, and materials needed to do certain work.

A. How important is MANAGEMENT OF MATERIAL RESOURCES to the performance of your current job?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

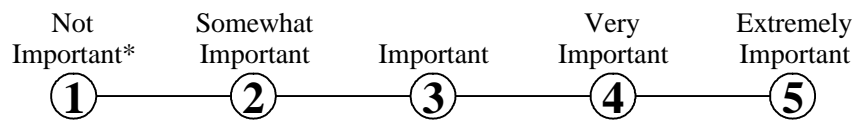
B. What level of MANAGEMENT OF MATERIAL RESOURCES is needed to perform your current job?



### 35. Management of Personnel Resources

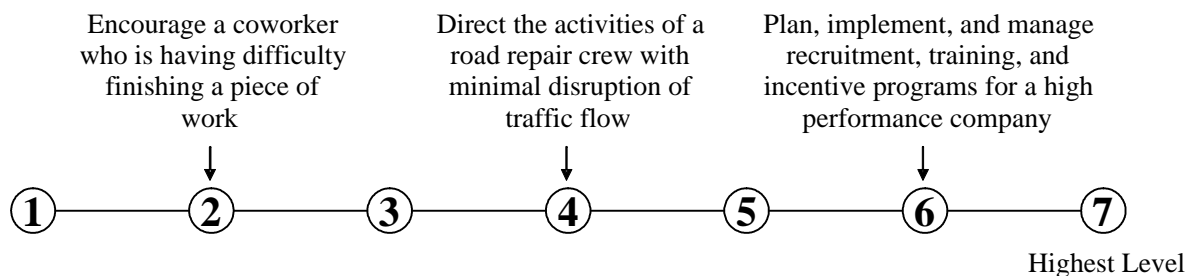
Motivating, developing, and directing people as they work, identifying the best people for the job.

A. How important is MANAGEMENT OF PERSONNEL RESOURCES to the performance of your current job?



\* If you marked Not Important, skip LEVEL below and go on to the next skill.

B. What level of MANAGEMENT OF PERSONNEL RESOURCES is needed to perform your current job?



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## Specific Tasks Performed on Your Job

**Instructions:** Please read the following position description and then answer the question that follows it by marking an X in the appropriate box below.

### Registered Nurses

Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled patients. May advise patients on health maintenance and disease prevention or provide case management. Licensing or registration required. Include advance practice nurses such as: nurse practitioners, clinical nurse specialists, certified nurse midwives, and certified registered nurse anesthetists. Advanced practice nursing is practiced by RNs who have specialized formal, post-basic education and who function in highly autonomous and specialized roles.

**Which of the following best describes how closely this description matches the duties and responsibilities of your current job?**

- It describes almost exactly what I do.
- Most of it matches, but there are a few things that don't match what I do.
- Some things match, but most of it does not match what I do.
- It does not at all describe what I do.

*Please proceed to the next page.*

## Specific Tasks Performed on Your Job (continued)

**Instructions:** The next section presents a list of tasks. A task is an action or set of actions performed together to accomplish an objective. This list is specific to the job you are describing.

For each task, please make the following three ratings: **Relevance, Frequency, and Importance.** These ratings are described as follows:

**RELEVANCE.** If the task is NOT RELEVANT at all to performance on the job, mark through the "0" in the NOT RELEVANT column. Carefully read the task before deciding whether it is RELEVANT or NOT RELEVANT to this job. If you select the "0" in the NOT RELEVANT column, however, there is no need to complete the IMPORTANCE and FREQUENCY ratings described below. If the task is part of this job, rate IMPORTANCE and FREQUENCY.

**FREQUENCY.** (Do not complete if NOT RELEVANT was selected.) Ask yourself, "How often is this task performed on this job?" For example, "Interact with potential customers" is a task that an employee in one job might perform only "once per week or less," but an employee in another job might perform "hourly or more often."

Rate the FREQUENCY with which a task is performed by marking through the appropriate number, from 1 (indicating that the task is performed once per year or less often) to 7 (indicating that the task is performed hourly or more often) on the FREQUENCY scale.

**IMPORTANCE.** (Do not complete if NOT RELEVANT was selected.) Ask yourself, "How important is this task to performance on this job?" For example, "Develop objectives and strategies to guide the organization" might be very important for an employee in one job, but less important for another job. For the second job, however, "Provide performance feedback to subordinates" might be very important.

Rate importance of the task for performance on the job by marking through the appropriate number, from 1 (indicating that the task is of no importance) to 5 (indicating that the task is extremely important) on the IMPORTANCE scale.

*Please proceed to the next page.*



	Not Relevant	Frequency							Importance				
		Once per year or less	More than once per year	More than once per month	More than once per week	Daily	Several times per day	Hourly or more often	Not Important	Somewhat Important	Important	Very Important	Extremely Important
1. Consult and coordinate with health care team members to assess, plan, implement and evaluate patient care plans.	0	1	2	3	4	5	6	7	1	2	3	4	5
2. Maintain accurate, detailed reports and records.	0	1	2	3	4	5	6	7	1	2	3	4	5
3. Modify patient treatment plans as indicated by patients' responses and conditions.	0	1	2	3	4	5	6	7	1	2	3	4	5
4. Monitor all aspects of patient care, including diet and physical activity.	0	1	2	3	4	5	6	7	1	2	3	4	5
5. Monitor, record and report symptoms and changes in patients' conditions.	0	1	2	3	4	5	6	7	1	2	3	4	5
6. Observe nurses and visit patients to ensure that proper nursing care is provided.	0	1	2	3	4	5	6	7	1	2	3	4	5
7. Prepare patients for, and assist with, examinations and treatments.	0	1	2	3	4	5	6	7	1	2	3	4	5
8. Prepare rooms, sterile instruments, equipment and supplies, and ensure that stock of supplies is maintained.	0	1	2	3	4	5	6	7	1	2	3	4	5

	Not Relevant	Frequency							Importance				
		Once per year or less	More than once per year	More than once per month	More than once per week	Daily	Several times per day	Hourly or more often	Not Important	Somewhat Important	Important	Very Important	Extremely Important
9. Provide health care, first aid, immunizations and assistance in convalescence and rehabilitation in locations such as schools, hospitals, and industry.	0	1	2	3	4	5	6	7	1	2	3	4	5
10. Record patients' medical information and vital signs.	0	1	2	3	4	5	6	7	1	2	3	4	5
11. Assess the needs of individuals, families and/or communities, including assessment of individuals' home and/or work environments to identify potential health or safety problems.	0	1	2	3	4	5	6	7	1	2	3	4	5
12. Conduct specified laboratory tests.	0	1	2	3	4	5	6	7	1	2	3	4	5
13. Consult with institutions or associations regarding issues and concerns relevant to the practice and profession of nursing.	0	1	2	3	4	5	6	7	1	2	3	4	5
14. Direct and supervise less skilled nursing/health care personnel, or supervise a particular unit on one shift.	0	1	2	3	4	5	6	7	1	2	3	4	5
15. Hand items to surgeons during operations.	0	1	2	3	4	5	6	7	1	2	3	4	5

	Not Relevant	Frequency							Importance				
		Once per year or less	More than once per year	More than once per month	More than once per week	Daily	Several times per day	Hourly or more often	Not Important	Somewhat Important	Important	Very Important	Extremely Important
16. Instruct individuals, families and other groups on topics such as health education, disease prevention and childbirth, and develop health improvement programs.	0	1	2	3	4	5	6	7	1	2	3	4	5
17. Order, interpret, and evaluate diagnostic tests to identify and assess patient's condition.	0	1	2	3	4	5	6	7	1	2	3	4	5
18. Prescribe or recommend drugs, medical devices or other forms of treatment, such as physical therapy, inhalation therapy, or related therapeutic procedures.	0	1	2	3	4	5	6	7	1	2	3	4	5
19. Provide or arrange for training/instruction of auxiliary personnel or students.	0	1	2	3	4	5	6	7	1	2	3	4	5
20. Refer students or patients to specialized health resources or community agencies furnishing assistance.	0	1	2	3	4	5	6	7	1	2	3	4	5
21. Work with individuals, groups, and families to plan and implement programs designed to improve the overall health of communities.	0	1	2	3	4	5	6	7	1	2	3	4	5

	Not Relevant	Frequency							Importance				
		Once per year or less	More than once per year	More than once per month	More than once per week	Daily	Several times per day	Hourly or more often	Not Important	Somewhat Important	Important	Very Important	Extremely Important
22. Administer local, inhalation, intravenous, and other anesthetics.	0	1	2	3	4	5	6	7	1	2	3	4	5
23. Contract independently to render nursing care, usually to one patient, in hospital or private home.	0	1	2	3	4	5	6	7	1	2	3	4	5
24. Deliver infants and provide prenatal and postpartum care and treatment under obstetrician's supervision.	0	1	2	3	4	5	6	7	1	2	3	4	5
25. Direct and coordinate infection control programs, advising and consulting with specified personnel about necessary precautions.	0	1	2	3	4	5	6	7	1	2	3	4	5
26. Engage in research activities related to nursing.	0	1	2	3	4	5	6	7	1	2	3	4	5
27. Inform physician of patient's condition during anesthesia.	0	1	2	3	4	5	6	7	1	2	3	4	5
28. Perform administrative and managerial functions, such as taking responsibility for a unit's staff, budget, planning, and long-range goals.	0	1	2	3	4	5	6	7	1	2	3	4	5

**Frequency**

**Importance**

	Not Relevant	Frequency							Importance				
		Once per year or less	More than once per year	More than once per month	More than once per week	Daily	Several times per day	Hourly or more often	Not Important	Somewhat Important	Important	Very Important	Extremely Important
29. Perform physical examinations, make tentative diagnoses, and treat patients en route to hospitals or at disaster site triage centers.	0	1	2	3	4	5	6	7	1	2	3	4	5
<b>Additional Relevant Tasks</b> Please write in additional relevant tasks and provide a rating.													
1. _____ _____ _____	0	1	2	3	4	5	6	7	1	2	3	4	5
2. _____ _____ _____	0	1	2	3	4	5	6	7	1	2	3	4	5
3. _____ _____ _____	0	1	2	3	4	5	6	7	1	2	3	4	5
4. _____ _____ _____	0	1	2	3	4	5	6	7	1	2	3	4	5
5. _____ _____ _____	0	1	2	3	4	5	6	7	1	2	3	4	5

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Please proceed to the next page.*

## Information About You

Many workers are being asked to complete this survey. Your answers to these questions will help us know that workers with differing amounts of experience and different backgrounds are included.

Please read each question carefully and mark your answer by putting an **X** in the box beside your answer, or by writing an answer on the line provided.

**1. What is the title of your current job? (PLEASE PRINT)**

---

**2. For how long have you worked at this job? (Mark one box)**

- Ten years or more
- At least 6 years, but less than 10 years
- At least 3 years, but less than 6 years
- At least 1 year, but less than 3 years
- At least 3 months, but less than 12 months
- At least 1 month, but less than 3 months
- Less than 1 month

**3. In your current job, are you employed by**

- Government
- Private for profit company
- Nonprofit organization including tax exempt and charitable organizations
- Self Employed
- Working in the family business?

4. **If you are working in the family business, is this business incorporated?**

Yes

No

Not working in a family business

5. **In what year were you born? .....** 1 9 \_\_\_\_ \_\_\_\_

6. **Are you male or female?** (Mark one box)

Male

Female

7. **Are you Hispanic or Latino?** (Mark one box)

Yes

No

8. **What is your race?** (Mark one or more boxes)

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White



**9. Do you have any of the following long-lasting conditions?**

Yes   No

- a. Blindness, deafness, or a severe vision or hearing impairment?.....
- b. A condition that substantially limits one or more basic physical activities such as walking, climbing stairs, reaching, lifting, or carrying?.....

**10. Because of a physical, mental, or emotional condition lasting 6 months or more, do you have any difficulty doing any of the following activities?**

Yes   No

- a. Learning, remembering or concentrating? .....
- b. Dressing, bathing, or getting around inside the home? .....
- c. Going outside the home alone to shop or visit a doctor's office? .....
- d. Working at a job or business? .....

**11. Indicate the highest level of education that you have completed**  
(please check only one box):

- Less than a High School Diploma**
- High School Diploma** (or GED or High School Equivalence Certificate)
- Post-Secondary Certificate** - awarded for training completed after high school (for example, in Personnel Services, Engineering-related Technologies, Vocational Home Economics, Construction Trades, Mechanics and Repairers, Precision Production Trades)
- Some College Courses**
- Associate's Degree** (or other 2-year degree)
- Bachelor's Degree**
- Post-Baccalaureate Certificate** - awarded for completion of an organized program of study; designed for people who have completed a Baccalaureate degree, but do not meet the requirements of academic degrees carrying the title of Master.
- Master's Degree**
- Post-Master's Certificate** - awarded for completion of an organized program of study; designed for people who have completed a Master's degree, but do not meet the requirements of academic degrees at the doctoral level.
- First Professional Degree** - awarded for completion of a program that
  - requires at least 2 years of college work before entrance into the program,
  - includes a total of at least 6 academic years of work to complete, and
  - provides all remaining academic requirements to begin practice in a profession
- Doctoral Degree**
- Post-Doctoral Training**

## Your Association Memberships

Finally, we would like to know about the professional associations to which you belong.

**1. Are you currently a member of one or more professional associations?  
(Check all that apply.)**

American Nurses Association  Yes  No (13995)

Federation of Nurses and Health Professionals  Yes  No (14073)

**2. Please write in the names of any associations to which you belong that are not listed above:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_